



## Report on NAAC Training Activity

**Organized by the Department of Pharmaceutics  
Under the Institutional IQAC Committee**

**Institution Name:**

MAM College of Pharmacy, Kalaburagi

**Department:** Department of Pharmaceutics

**Date of Activity:** March 16<sup>th</sup> 2024

### 1. Introduction

As part of the institution's ongoing commitment to quality enhancement and preparation for NAAC (National Assessment and Accreditation Council) accreditation, the **Department of Pharmaceutics**, in coordination with the **Internal Quality Assurance Cell (IQAC)**, conducted a **NAAC Training Activity** aimed at familiarizing faculty and staff with the key components of NAAC assessment and accreditation.

### 2. Objectives of the Training Session

- To orient faculty members about the NAAC assessment process.
- To improve understanding of NAAC's seven criteria and key indicators.
- To equip participants with knowledge on documentation, SSR preparation, and AQAR submission.
- To encourage department-level contribution towards institutional quality initiatives.

### 3. Attendees

The session was attended by the following faculty members:

- **Dr. Mohd Rafiq**
- **Mr. Jameel Ahmed**
- **Mr. Naimuddin**

Additional faculty and staff from the department were also present.





#### 4. Session Highlights

- **Overview of NAAC Accreditation Framework:** Explained the seven criteria and their significance.
- **SSR and AQAR Preparation:** Detailed guidance on the documentation required, with emphasis on qualitative and quantitative metrics.
- **Department-Level Contribution:** Discussion on how departments play a vital role in the data collection and evidence-building process.
- **Interactive Discussion:** Faculty shared challenges and practices currently adopted in their academic and administrative duties.
- **Clarification of Roles:** Defined responsibilities of faculty in data validation and criterion-wise contributions.

#### 5. Key Outcomes

- Enhanced awareness among faculty regarding NAAC processes.
- Increased clarity on departmental documentation standards.
- Faculty expressed readiness to participate in further capacity-building initiatives.
- Agreement on forming internal departmental NAAC sub-committees for continuous quality monitoring.

#### 6. Observations and Feedback

- The session was well-received, with active participation and relevant queries raised.
- Suggestions were made to conduct future sessions focused specifically on **Criterion-wise tasks** and **Data Template Handling**.
- Faculty appreciated the IQAC's role in guiding and supporting the preparation for accreditation.

#### 7. Conclusion

The NAAC Training Activity conducted by the **Department of Pharmaceutics** under the guidance of the **IQAC Committee** was a successful step towards strengthening the department's preparedness for the accreditation process. The involvement of faculty members reflects a proactive attitude towards quality enhancement, and follow-up activities will be planned accordingly.

#### Prepared By:

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